



## 2020-21 ILLNESS PROCEDURES FOR COVID -19 SAFETY

The health, safety, and well-being of students and staff is a top priority as we plan to reopen for the 2020-21 school year. CPC appreciates and requires your cooperation in our reopening. Crestwood Preparatory College is commencing reopening based on the assurance that all persons entering School premises have taken proper precautions to prevent the transmission of COVID-19 and the following protocols reinforce this priority. Students will be taught how to identify symptoms of COVID-19 and instruct them to speak to a parent and/or teacher immediately if they are experiencing symptoms.

**It is imperative that when a parent or guardian is reporting an absence of a student that they be specific about the reason for the absence - type of illness, appointment, etc.**

### Illness Prior to Arriving at School

- Students and staff who are unwell and unable to attend school must remain at home for the health and safety of all of the community.
- If any student or staff display any of the COVID-19 symptoms as they go through their daily self screening they are required to seek assessment via Ontario Self Assessment or Healthcare provider and/or testing at a COVID-19 Assessment Centre.

### Illness During the School Day

- Students who become symptomatic during the school day will be isolated immediately along with their siblings and parents will be notified. Parents must make arrangements for their child/children to go home immediately. If COVID -19 symptoms are present we required to seek assessment via Ontario Self Assessment or Healthcare provider and/or testing at a COVID-19 Assessment Centre
- Students will be taught how to identify symptoms of COVID-19 and instruct them to speak to a parent and/or teacher immediately if they are experiencing symptoms.
- Faculty/Staff who are providing care to the student will maintain a distance of at least 2 metres. In addition, they will wear a disposable gown, disposable face mask, face shield and disposable gloves during supervision of the ill child.
- Once the student has left the school, thorough cleaning and disinfecting will take place of all surfaces and areas that they may have come into contact with.

# Suspected COVID-19 Case while at School

## **ENSURE PRIVACY IS MAINTAINED IN THESE SITUATIONS.**

- The office in the main hallway will be used as the temporary sick room that will be used solely for the purpose of isolating individuals who become ill.
- A COVID-19 Kit shall be used when a student, staff member, or visitor displays any signs or symptoms of COVID-19. The kit is to be stored in the temporary sick room and supplies for the kit should be replenished as needed.
- The sick room should contain minimal items for easy cleaning (e.g. chair or mat that can be wiped down, garbage pail).

## **If a staff member begins to experience symptoms while at the school,**

- They will report this immediately to the administration and be sent home. If they are not well enough to provide their own transportation, their emergency contact person will be notified, and they will remain in the sick room until their emergency contact person arrives.
- Staff will need to seek assessment via Ontario Self Assessment or Healthcare provider and/or testing at a COVID-19 Assessment Centre.

## **If a student begins to experience symptoms of COVID-19 while attending school,**

- They will be situated in the designated sick room.
- Ill students will always be directly supervised by a staff member.
- PPE will be worn by the supervising staff member.
- Parents/guardians or emergency contacts for the child will be required to immediately pick up the student.
- Students will need to seek assessment via Ontario Self Assessment or Healthcare provider and/or testing at a COVID-19 Assessment Centre.
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# Returning to School Following an Illness

- If a staff member or student who has a known medical reason for their symptoms (ie. allergies, asthma, migraines etc.) the school must receive proof of this diagnosis from their healthcare provider AND the individual will not be allowed to return to school until symptoms have been resolved for at least 24 hours.
- If COVID-19 symptoms present and COVID-19 is ruled out by a health care provider and documentation is provided, the student or staff member may return to school following 24 hours with no symptoms.
- If COVID-19 symptoms present and the school has recommended testing but you choose NOT to get tested, they must self-isolate for 14 days and not return until at least 24 hours after symptoms have resolved.

## COVID-19 Positive Diagnosis

In the event that a student has tested positive for COVID-19, they must:

- Advise the School immediately upon diagnosis.
- Stay home and self-isolate for 14 days after the start of symptoms or until symptoms resolve, whichever takes longer.
- Follow the advice of their health care practitioner.

## Return to School Following Positive COVID-19

- **Obtain written clearance from their health care practitioner to return to school.**

## Schools Procedures for a Confirmed COVID-19 Case

**ENSURE PRIVACY IS MAINTAINED IN THESE SITUATIONS.**

- Increased deep cleaning of the entire building will take place.
- If a COVID-19 positive case is identified at the school, Toronto Public Health will take the lead and direct the school on how to proceed.
- TPH will take the lead and provide all further direction on who else in the school may need testing and/or monitoring/isolation at that time.
- Staff/ children with a confirmed diagnosis of COVID-19 must follow instructions from public health to determine when to return to school.
- Individuals who have tested positive for COVID-19 will be contacted by TPH and provided with information about their requirements to self-isolate and identify potential contacts.
- If a person was at a school/worksites while infectious, TPH staff will determine if they posed any additional risk to the school or workplace.
- TPH will consult with the school if additional information is needed related to the individual (e.g., to confirm their close contacts) or if any other measures need to be taken by the workplace or staff to reduce the risk of transmission.

The school is required to contact Toronto Public Health if COVID-19 is suspected in a student, staff member or visitor. School Principals are mandated to report infectious diseases under the Health Protection and Promotion Act. As a result, the Head of School will contact Toronto Public Health (TPH) in the event of a suspected case and positive test result of COVID-19. Toronto Public Health will recommend closure, provide notices, or make other recommendations such as additional testing, self-isolation and cleaning advice. Crestwood will be required to provide TPH with attendance records

and contact information for other students or staff who would be considered close contacts. A close contact is a person with close, prolonged contact with a probable or confirmed case while the individual was ill. TPH will conduct contact identification and follow-up with identified contacts. Contacts are informed that they have been exposed and are provided with public health guidance. Contact tracing should occur within the first 48 hours of a new positive case. Crestwood will be required to keep daily records and up-to-date contact information of anyone (students, parents/caregivers, staff and essential visitors) entering the school setting. Records must include name, contact information, time of arrival/departure, screening completion, etc. The confidentiality of individual's diagnosis and health information will be maintained; however, parents or guardians and/or students will be informed of their possible exposure to COVID-19 in the school in consultation with Toronto Public Health.